

# **LOCKER ROOM PROCEDURES: IN HOUSE PROGRAMS**

**(DROP IN HOCKEY, STICK TIME, LEARN TO PLAY HOCKEY, FATHER & SON HOCKEY)**

- Locker rooms must be locked daily upon the facility's opening.
- Locker room doors will be unlocked no more than 30 minutes prior to the program.
- Each program will have two men's locker rooms made available to them.
- A third locker room, the black and white locker room, will be made available for ladies if needed.
- If the black and white locker room is being used for officials, the corner meeting room may be used for ladies.
- Immediately following the program the locker rooms will be checked for damages.
- Management must be notified immediately in the event of any damages.
- The locker rooms will be cleaned and locked by Planet Ice staff before the next usage.
- Locker room assignments will be staggered in the event of hockey games.
- The entire locker room floor will be swept and mopped. The showers, sinks, and toilets, will be cleaned. All garbage cans must be emptied.
- Locker room doors are to remain open with wedges at the end of the business day.